



July 13, 2022

Dear Students/Parents/Guardians of all GCCC 1st year Students:

The staff at GCCC hopes that everyone is having a great summer. We are looking forward to another great year. The first day of school for all students is August 16th. Classes begin at 7:45 a.m. and end at 2:11 p.m.

We would like to invite all students and their parents/guardians to the “Back to School Night.” at our beautiful facility located at 532 Innovation Drive, Xenia from 4:00-7:00 p.m. on August 11th. At this event, students may:

- Pick up schedules and uniforms
- Receive assistance with all OneView forms, instructions enclosed. (Students’ ability to obtain their personal computer and academic participation is contingent upon completion of these forms. All forms need to be completed by August 16th)
- Receive assistance on Free/Reduced Lunch forms and establishing a lunch account through PaySchools Central (*If you were automatically certified and you have a document in this envelope with a Fee Waiver, your student will receive free meals – Do not apply. However, the Fee Waiver must be completed and submitted for eligible fees to be waived.*)
- Pay school fees and put money on your lunch account at the Treasurer’s Office
- Locate lockers
- Speak with the school nurse and bring any necessary medications for your student along with a copy of the doctor’s order
- Get information about bus transportation
- Meet with Student Services to discuss any scheduling and/or 504 concerns
- Meet with an Intervention Specialist to discuss any IEP concerns
- Meet the Work Placement Counselor and ask questions about apprenticeships and internships

Bus Transportation

Bus transportation to GCCC is provided by partner school districts. All communication regarding bus transportation should go through your partner school district’s transportation department. Please refer to the chart below for contact info:

Beavercreek (937) 429-7531	Fairborn (937) 878-1772	Xenia (937) 372-3876
Bellbrook (937) 848-4029	Greeneview (937) 675-6814	
Yellow Springs (937) 767-7381	Cedar Cliff (937) 766-6000	

Student Forms

Student forms are on-line through OneView. Please see the enclosed directions. Student’s ability to obtain their personal computer and academic participation are contingent upon completing the forms. Please plan to have the forms completed prior to August 16th. If you have questions or forget your password, please call the main office at 937-372-6941.

Breakfast and Lunch at GCCC

We have a wonderful cafeteria that serves breakfast and lunch daily. The option for free lunch for all students has ended for the upcoming school year. If you believe your student qualifies for a free/reduced meal, and you have not been notified your child was directly certified, please complete the application online at www.PaySchoolCentral.com. Funds may be added in the cafeteria using cash or check. Funds may also be added to the student account with cash/check or credit card in the Supply Room and/or Treasurer’s Office. You may call the Treasurer’s Office at 937-372-6941 x 1151 to add funds with credit card, or on-line through the PaySchools Central website.

Student Fees

School fees may be paid online at www.PaySchoolsCentral.com or by calling the Treasurer's Office at 937-372-6941, ext. 1151. You must submit an application for free or reduced meals *and* select the fee waiver in the application process to waive/reduce student fees.

*If you have received notification from Greene County Career Center stating that your student was directly certified you do NOT need to submit an application for free meals, but you **DO** need to return the fee waiver from the bottom of the enclosed form to be eligible for waived/reduced fees.*

PaySchools Central

Apply for free/reduced meals (for fee waiver), add funds to a meal account or pay fees online at www.PaySchoolsCentral.com or use QR code. Here you will find a link to PaySchools Central as well as a parent guide to setting up an account. On this account, you may add funds, manage the meal account and pay fees. **If you have a PaySchools Central account with another school, you will need a new account for GCCC.**



QR Code PaySchools Central

School Communication

School information, such as policies, events, student handbook, etc. are on our website www.greeneccc.com. Important information may be shared through One Call, parent emails and regular mail service.

Community Service

Students are expected to complete a minimum of 15 hours of community service during their junior and senior years at the career center. GCCC always encourages community service beyond this required amount as we promote paying forward to the communities we serve. More information will be given during the year but also can be found on our website, www.greeneccc.com.

The Board of Education is committed to maintaining a safe and drug-free environment. The Board believes that school crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of school district personnel, law enforcement agencies, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school, a school-related event or are on their way to and from school. We are committed to addressing school crime, violence or threats. Therefore, we plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence. However, we also know that students are our primary resource in hearing about safety concerns in our building and encourage students to speak with an adult immediately upon learning of such a concern. Please note our website link [Stay Safe Speak Up](#) can also be used to report suspicious behavior, violence, abuse, weapons, etc. In the case of a serious threat or emergency at GCCC, the *One Call* system will be used to communicate with parents and guardians.

Please know that I am the designated local liaison for both homeless and foster care students at Greene County Career Center and can be reached at 937-372-6941, Ext 1306 or bmcknight@greeneccc.com. Also, GCCC has a Wellness Committee. We appreciate the participation of parents and students. If you are interested in participating in that committee, please contact me.

We are glad to have you with us this year and we want to assure you that the Career Center staff will do their best to help your young adults experience academic growth leading to post-secondary success and rewarding careers. I am looking forward to meeting your students and with your support, I am anticipating an outstanding school year.

Sincerely,
Brian McKnight
Director of Secondary Education