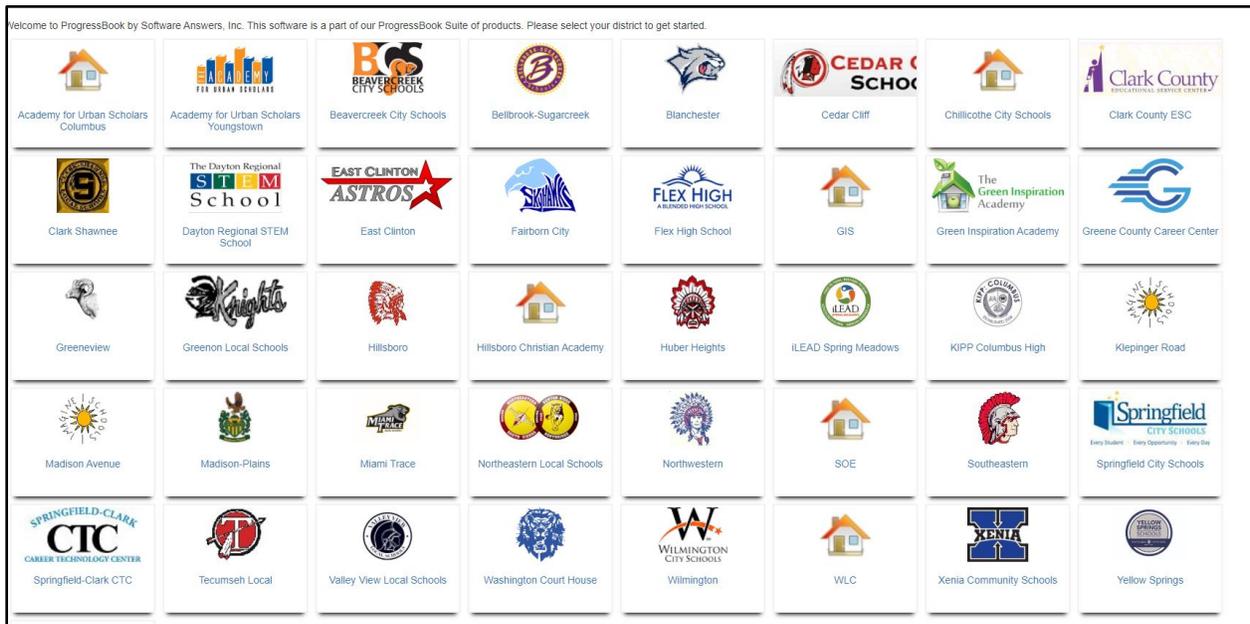
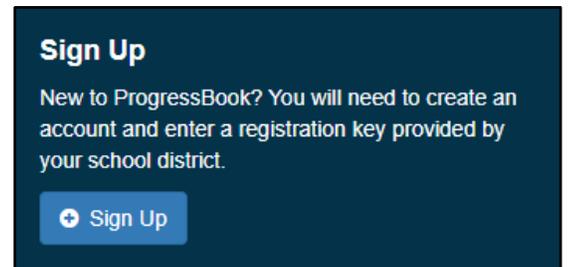


How to Create a ProgressBook Parent/Student Account

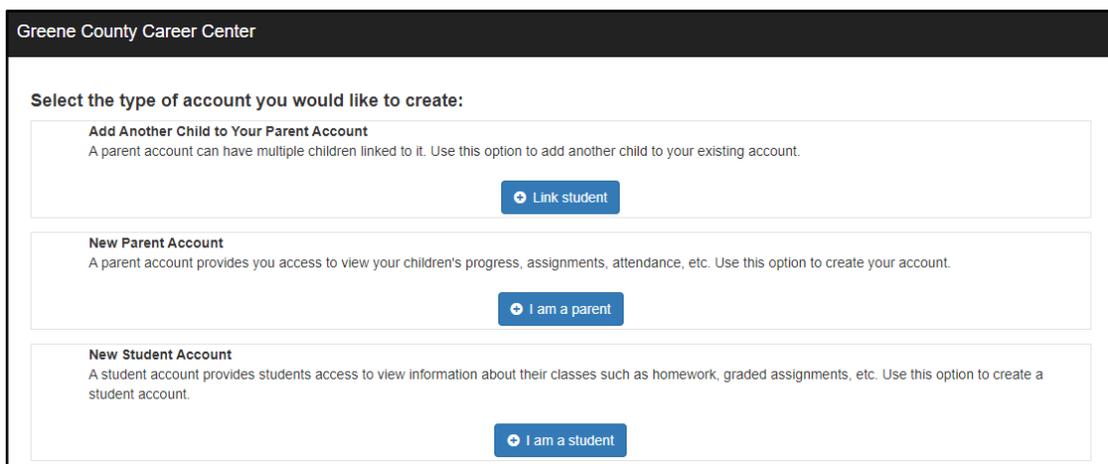
- Go to: <https://paccess.mveca.org/district>
- Select your child's school district: Greene County Career Center



- Click the **Sign Up** button



- Click the type of account you are creating, Parent or Student
 - Parent registration key only work for parents and student only work for students

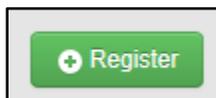


- Fill in the account information on the **Sign Up** screen:
 - Enter the **Registration Key**, Student’s legal First Name, Last Name & DOB
 - *The student’s details must exactly match the information in the Student Information system*

Parent Registration Example

Student Registration Example

- If you have another child in the district, and another registration key
 - Click the **Link another student to account** button
 - If you have other student who attend a home school, these accounts must be separate as they are technically in two different school districts
- If only registering a single student, click **Register**
 - If the information is entered correctly, you will see a confirmation message display



- Click the **Log in to your new account** hyperlink to log in to ProgressBook Parent/Student Access